

Recommendation Waiver Agreement

For teachers who are currently completing a prerequisite course



Queen's
UNIVERSITY

Office of Continuing Teacher Education
Faculty of Education, Room A113
511 Union St W
Queen's University
Kingston, Ontario, K7M 5R7
Tel: (613) 533-2387 Fax: (613) 533-6702
Web: www.coursesforteachers.ca

Personal Information

Name:

Queen's Student Number:

Address:

Telephone Number:

E-Mail Address:

Course Details

Course Applied For:

Term:

Year:

Please indicate the prerequisite course you are currently completing:

Please indicate the institution that you are currently completing the prerequisite with:

Please attach a letter or printout, from the university you are currently completing the prerequisite with, confirming the start and end dates of this course.

Please read carefully

By signing below, I certify that I fully understand and agree with these conditions:

- The prerequisite course currently being taken at a university other than Queen's will be complete before the beginning of the course applied for at Queen's, as indicated above. A letter from the institution confirming this is attached.
 - A recommendation to the Ontario College of Teachers cannot be forwarded until I provide a copy of my Certificate of Qualifications (or a printout from the OCT Public Register) to the Office of Continuing Teacher Education confirming completion of the prerequisite course.
- All recommendations are subject to the approval of the Ontario College of Teachers.

Signature: _____

Date: _____

The personal information collected on this form is done under the legal authority of the Royal Charter of 1841, as amended, and the Ontario College of Teachers Act. This information will be used for registration purposes at Queen's University and the Ontario College of Teachers. Questions or concerns about the information collected or how it will be used can be directed to the Dean of Education, Dr. Rosa Bruno-Jofré, at (613) 533-6210.

Please note: This form must be submitted at the time of application and is due no later than the application deadline. This form may be faxed. Original not required.